

# Kimbleworth & Plawsworth P a r i s h & C o u n c i l

## Kimbleworth and Plawsworth Parish Council

Minutes of a meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Thursday 11 November 2021 @ 7:00pm.

**Present:** Councillors – Craig, Hodgson, Inman, Jackson, and Walker.

**Also in attendance** – John Kelly (Parish Clerk) and County Councillor Waldock.

### 1. Welcome:

The Chair welcomed everyone to the meeting.

### 2. Apologies for Absence:

There were written apologies from Parish Councillor Rippon, and County Councillor Wilson asked KPPC to note his apologies.

**Resolved:** *Apologies were noted for the above Parish Councillor.*

### 3. New members

Rachael Elley was co-opted on to the Parish Council. They signed their declaration of acceptance and took their place on the Council.

**Resolved:** *The Council co-opted Rachael Elley onto KPPC as a member.*

### 4. Disclosable Pecuniary Interests:

Councillor Walker declared an interest in the grant application from the Nettlesworth and Kimbleworth Community Task Force.

### 5. Minutes of Council meeting – 14 October 2021:

The minutes of the Council meeting held on 14 October 2021 were approved as a true record by the Council.

### 6. Police Report:

PCSO Regan contacted the Clerk to advise they are no longer publishing PACT reports. PCSO Regan also advised they are unable to attend meetings but if the Council had any queries or issues, they could send them to the PCSOs by email.

The Chair advised it would be reasonable for the Clerk to remove the standing item from the agenda template.

## **7. Parish Matters and on-going items:**

### **a) County Councillors' Report**

In the previous meeting, the Chair asked the Clerk to circulate, by email, a list of outstanding actions and discussion points to the County Councillors so they can update and/or pick up each meeting. County Councillor Waldock ran through these queries. Councillor Waldock has arranged for the installation of the red pillars at the A167 crossing, as promised earlier this year by Durham County Council. Councillor Wilson was not present to discuss the site visit with DCC to discuss a safer crossing. Councillor Waldock has arranged a second litter picking event for Sunday 21 November, commencing at 11.00 at the community centre. The litter pick will concentrate on the wooded area at Broadmires. Cllr Inman asked for an update from Councillor Waldock on Karbon's response to parking discussions, primarily at The Crescent. Councillor Waldock said she would follow up the query again. Councillor Waldock offered some free bulbs to the Council for planting at Ugly Lane but as quotes were not due to be obtained for planting until 2022, it was discussed the community centre may benefit from the bulbs now, to be planted at the building front. Councillor Waldock will arrange a walkaround with the Clean and Green Team Leader and parish councillors before the next meeting. Councillor Waldock asked the Clerk to forward again a copy of the Plawsworth Plan which was sent in September. This plan was highlighted by Cllr Craig, as created under the former Chester-le-Street District Council, but never taken forward by the unitary authority.

**Resolved:** *Councillors Waldock and Wilson to update on all queries at the next meeting.*

### **b) Highways, paths and road signage**

Cllr Craig followed up again with Councillor Waldock as to why the railway bridge on Wheatleywell Lane was not resurfaced when the rest of the road was done – Councillor Waldock advised she will discuss with Councillor Wilson on his return from annual leave. The Clerk advised he still had no response from Councillor Wilson regarding the dropped kerb requirement next to Love Locks, Tanhills. Councillor Waldock said she will investigate both queries. The Clerk advised a Community Speed Watch took place on 27 October and five from 50 drivers received letters for driving between 35-40mph but there will be no follow-up speed van on this occasion.

**Resolved:** *Updates noted; County Councillors to provide updates at next meeting.*

### **c) Spring/ water trough at the roadside, Nettlesworth entrance (west)**

The Clerk advised he has sent the drawings last month (once permission given by DCC to collect quotes for the refurbishment of the trough on their land) to groundwork companies but had no quotes back yet. A few companies have advised it may be weeks before they return a quote due to workload. The Council are comfortable that the work would not be done now until Jan-March, so once three quotes are received the Clerk should call a working group meeting to discuss and recommend, and then a decision can be made by the council at the next ordinary meeting.

**Resolved:** *Working Group to meet when quotes received.*

### **d) Community Centre Report**

The lease is due to expire any day now, but extension discussions are ongoing.

**Resolved:** *To note update.*

#### **e) Planning Applications**

The Council discussed the following application:

- No applications to discuss.

**Resolved:** *Nothing to resolve.*

#### **f) Allotments**

Plot 16 has been terminated and signed for by the person top of the register. A further £24 has been collected for 2021-22 rent. The Council were made aware that plot 13 still has materials that need to be removed from the shed.

**Resolved:** *To note updates.*

#### **g) Draft budget 2022-23**

The Council discussed the draft budget for 2022-23. Cllr Inman suggested a ringfenced amount for parking should be considered at the next meeting, if this was a project that could be discussed with Karbon prior to the budget approval. All councillors will consider expenditure for next year, and provide suggestions for project spend at December's meeting, for a further draft of the budget.

**Resolved:** *Updates noted.*

#### **h) Grant applications**

The Council discussed the application from Nettlesworth and Kimblesworth Community Task Force (NKCTF) for £400, for the provision of Christmas lunch to approximately 30 residents. The grant was unanimously approved but Councillor Inman asked that his concern be minuted regarding how the accounts were presented by NKCTF. The Council also asked the Clerk to bring a draft Grant Applications Policy to the next meeting for approval by the Council.

**Resolved:** *NKCTF grant approved.*

#### **i) Training**

- None

**Resolved:** *No training to note.*

#### **j) Correspondence**

- Tenant regarding burglary at the allotments.
- Vehicles accessing village green at Kimblesworth

**Resolved:** *All correspondence noted. County Councillor Waldock will contact DCC warden regarding vehicles at the green in Kimblesworth.*

[The Chair suspended standing orders 20.59, to complete the business of the meeting.]

## 8. Financial Matters:

### a) Payments

**Resolved:** *The following payments were agreed (and invoices will be signed by the Chair at the next meeting held in person):*

- (1) The sum of £244.61 be paid to J Kelly (Clerk service, 1<sup>st</sup> – 31<sup>st</sup> October, 26 hours)
- (2) The sum of £94.08 be paid to J Kelly (Training hours (CILCA), 10 hours)
- (3) The sum of £3.49 be paid to J Kelly (HP ink, October)
- (4) The sum of £60.00 be paid to J Kelly (Winter plants)
- (5) The sum of £59.99 be paid to J Kelly (Microsoft package)

### b) Receipts

**Resolved:** *The following receipts were noted and will be signed by the Chair at the next meeting in person:*

- PAYE (to HMRC) October hours, November submission (£84.67)
- Printer subscription with HP - see item 8(a)3 above (£3.49 October)
- Plants – see 8(a)4 above (£60.00)
- Microsoft package – see item 8(a)5 above (£59.99)

### c) Bank statements and direct debits

**Resolved:**

Statements checked:

- September 2021

Direct debits (and standing orders) checked by the Chair and to be signed at next meeting held in person:

- HMRC – September statement (August submission, £65.80)
- Anglian Water trading as Wave (quarterly) – September statement (£26.01)

## 9. Date of Next Meeting

09 December 2021 to commence at 7.00pm.

*The meeting terminated at 21.10.*

**Chairman**

**Date**